

Woodland Park School District Re-2

**BOARD OF EDUCATION**

Regular Board Meeting – November 14, 2018

**CALL TO ORDER**

The meeting was called to order by President Beth Huber at 6:01 p.m. with the following members present: Gwynne Dawdy, Carol Greenstreet, Nancy Lecky, and Mrs. Huber.

**APPROVAL OF AGENDA**

MOTION Greenstreet, second Dawdy, to approve the agenda. MOTION CARRIED; Voting Aye – Dawdy, Greenstreet, Huber, Lecky.

**HIGH SCHOOL STUCO REPORT**

STUCO representative Emma Doby shared Treat Street was successful; just wrapped up the Drive Smart campaign; after Thanksgiving will begin planning the remainder of the year activities.

**HIGH SCHOOL ACTIVITIES & ATHLETICS REPORTS**

High School Athletic Director Joe Roskam updated the Board of Education on the activities and athletics happenings: Activities: Musical – The musical has ended with cast and crew of 35 students and over the three nights we had 772 audience members; Forensics – We have students who have placed at every tournament this year, including three who are on the inside track to qualify for Nationals – at our home tournament we hosted 26 schools, 258 competitors, and 46 judges; Weight Lifting Club – this new club started on Tuesday and 15-20 students have shown interest; Greece trip – Parent meeting was held last Thursday and 13 families attended, 6 have registered and deadline to register is Friday, some fundraising over the next 16 months to help offset some of the cost; Madrigal Dinner – December 14 and 15, tickets can be purchased at [wpsmadrigals.seatyourself.org](http://wpsmadrigals.seatyourself.org). Athletics: Reviewed the fall sports successes – Volleyball – we hosted regionals, finished the season 20-5; Cross Country – Boys team qualified for the state meet and finished 20<sup>th</sup> in the state; Cheer – won the league championship for the 3<sup>rd</sup> year in a row; there are several all-conference players from football, volleyball, soccer, cross country, and softball. Will share the awards at the next board meeting. Winter preview – Meet the Coaches – Thursday night 7 pm; official season began on Monday; Girls Swimming - the new timing system has arrived and is in great working order; Hockey - Ice has been secured for the upcoming season; Basketball – tryouts are up and running; Wrestling – new mat is in and thanked the District for the help of getting this purchase completed; Cheer – State competition will be December 7 and 8.

**MIDDLE SCHOOL STUDENT TALENT SHOWCASE**

This month the Middle School showcased the student talents of the Middle School Jazz Band. This band is directed by Ms. Kayla Garcia and they performed several songs for the Board of Education.

**NEWMONT CC/V GRANT COMMITTEE PRESENTATION TO WPSD GRANT RECIPIENTS**

Public Relations/Communications/Grant Writing Specialist Stacy Schubloom shared Newmont CC/V Mine has awarded \$20,000 to the Woodland Park School District. A total of 25 applications were received requesting over \$72,700. The funds will be used for various projects within the schools that positively impact Woodland Park students. She thanked Newmont for their continued support of our school district and introduced Mike Elvidge.

Mr. Elvidge announced and awarded the following 2018 grant recipients: BOCES Transition Laptop Refurbishing Work Experience - \$3,000; Columbine Elementary School: Cooperative and Interactive Games - \$300, Fall Symphony Trip - \$1,914; Retired Teacher Program - \$2,500; Summit Elementary School: Dorothy Library Guided Reading - \$971, Lego Wedo Robotics - \$1,235; Woodland Park High School: Hydration Stations - \$3,000, Marching Band Instrument Repair/Replacement - \$1,000, WILD Keystone Science School Aquatics Training - \$540; Woodland Park Middle School: 6<sup>th</sup> Grade Retreat Camp - \$2,270, Challenger Learning Center - \$2,270; Woodland Park School District: Crossing Guard Stop Signs - \$1,000.

#### PUBLIC COMMENT

None.

#### CONSENT CALENDAR/Blanket Motion

MOTION Lecky, second Dawdy, to accept administrative recommendation and approve action on the following items:

- VI.a. Minutes – October 10 and 24, 2018
- VI.b. Bills & Financials (Addendum A)
- VI.c.1. Personnel – **New Contracts – Classified:** *Noah Grimm*, GES/SES .68 FTE Night Custodian, effective November 2, 2018; *Jessica Nichols*, SES Special Education Paraeducator, effective November 5, 2018; *Marybeth Heon*, SES Special Education Paraeducator, effective November 14, 2018; **Co-Curricular:** *Derek Jordan*, HS Assistant Boys Basketball Coach, effective October 23, 2018; *April Babin*, HS Assistant Cheer Coach, effective November 8, 2018; *Scott Dooley*, HS Assistant Wrestling Coach, effective November 13, 2018; **Transfers – Classified:** *Heath Cargill*, GES/SES .68 FTE Night Custodian to MS 1.0 FTE Night Custodian, effective November 5, 2018; *Kathy Clark*, GES .5 FTE/HS .5 FTE PLACE Paraeducator to HS 1.0 FTE PLACE Paraeducator, effective October 11, 2018; **Leave of Absence –** *Nicole Geniesse*, MS IRT, Maternity Leave of Absence Request, approximately September 28, 2018 through November 9, 2018; *Samantha Bissue*, GES Kindergarten, Maternity Leave of Absence Request, approximately January 7, 2019 through March 4, 2019; **Guest Teacher & Classified List:** As presented.
- VI.c.2. Personnel – **Resignations – Classified:** *Sandy Pace*, SES Special Education Paraeducator, effective November 2, 2018; *Cynthia Litchfield*, CES Special Education Paraeducator, effective November 2, 2018; *Jeff Sanders*, MS Night Custodian, effective November 2, 2018; *Kenneth White*, District Crossing Guard, effective October 31, 2018; **Retirements – Certified:** *Laurie Naples*, MS Special Education, effective October 31, 2018 (December 1, 2018 through the remainder of the 2018-19 school year will be her transition year).
- VI.d. Board Governance Policies GP-2, GP-6 and GP-10
- VI.e. Meet & Confer Agreements (Addendum B)

MOTION CARRIED; Voting Aye – Dawdy, Greenstreet, Huber, Lecky.

**PUBLIC RELATIONS UPDATE**

Public Relations/Communications/Grant Writing Specialist Stacy Schubloom shared the re-scheduled Veterans Day Assembly is on Friday; Choice Campaign – beginning the planning and design of our messaging.

**STRATEGIC PLANNING UPDATE**

Director of Secondary Schools Tina Cassens updated the Board of Education on *Social/Emotional Growth* and shared after searching, talking, and reviewing data the recommendation is we focus more on mental health and the ability to cope with life's challenges, rather than behavior. The new objective will be: Build a comprehensive multi-tiered system of integrated and coordinated supports to strengthen students' mental wellness, social emotional skills, resiliency, and connectedness as well as emphasize staff wellness.

**LEGISLATIVE UPDATE**

Superintendent Woolf shared the 2019 General Colorado Assembly will convene January 4, 2019; reviewed some key takeaways from the November election – even though Amendment 73 fell short, there were many Mill Levy Overrides that were successfully passed.

**AQUATIC CENTER SCOREBOARD**

Director of Business Services Brian Gustafson shared the original plan was to bring a resolution for board approval; however the primary donor, Kaiser, is freezing all spending until they get through their budget process. Therefore this item is currently tabled.

**FISCAL YEAR 2018 AUDIT**

Tom Sistare of Hoelting and Company, Inc., presented the audit and their findings to the Board of Education and the District is financially sound. MOTION Greenstreet, second Lecky, to accept the Fiscal Year 2018 Audit as presented. MOTION CARRIED; Voting Aye – Dawdy, Greenstreet, Huber, Lecky.

**WPEA REPORT**

WPEA representative Carol McGill shared WPEA has ratified the Meet & Confer Agreements with 100% yes votes. She thanked the District for the collaborative process.

**SUPERINTENDENT REPORT**

Superintendent Woolf recognized this is American Education Week in our nation and very thankful to those who are living a Mission in life – the Mission of making a difference in the lives of our kids. Our staffulty is literally changing the future for our kids with their dedication.

Reviewed upcoming key dates for the Board to mark on their calendars: November 15 - Empty Bowls Night 5-8 p.m. @ Ute Pass Cultural Center; November 19 - 23 District Closed; November 28 - Intergovernmental Meeting 7:00 a.m. @ City Hall; November 28 – Board Work Session 5 p.m. at Columbine.

Summit Learning – Jennifer Johnston, Kelly Schmidt, and Mr. Woolf will be visiting a high school that has implemented Summit Learning. All travel costs are being paid by Summit Learning. As we prepare to offer a PBL experience for our high school students, it is essential to see one more PBL program at work as we move forward.

Veterans Day Celebration – We will be celebrating our Veterans in the high school gym with Keith McKim speaking. Beth Huber will be emceeing.

Thank You Tour – We are nearing the end of our Thank You for the Sales Tax Support tours. Only a few more to go.

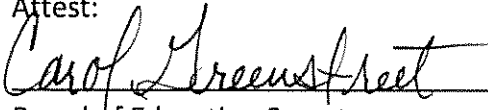
**BOARD OF EDUCATION REPORTS**

Discussed the upcoming annual CASB conference in December. Determined which board members will be attending.

**ADJOURN**

MOTION Lecky, second Greenstreet, to adjourn the meeting at 7:33 p.m. MOTION CARRIED; Voting Aye – Dawdy, Greenstreet, Huber, Lecky.

Attest:

  
\_\_\_\_\_  
Board of Education Secretary

  
\_\_\_\_\_  
Board of Education President

## ADDENDUM A

Woodland Park School District RE-2  
General Fund  
Revenue/Expenditure Report (Unaudited)  
October 2018

	FY 2018	Oct-17		FY 2019	Oct-18	
	Budget	Actual	%	Budget	Actual	%
<b>Revenues</b>						
Prop & SO Tax	9,922,110	965,980	9.74	7,796,895	517,430	6.64
Sales Tax	-	-	0.00	2,227,890	421,028	18.90
Earnings on Investments	40,000	30,652	76.63	40,000	52,451	131.13
Rents/Leases	75,500	25,207	33.39	76,000	25,246	33.22
Other Local Sources	360,464	60,796	16.87	266,000	53,907	20.27
State Equalization	11,001,597	3,718,946	33.80	11,461,679	3,871,540	33.78
ECEA (Special Ed)	-	-	-	-	-	0.00
IDEA Part B	104,915	-	0.00	105,000	-	0.00
State Ed Priorities Flowthrough	20,650	-	0.00	21,000	-	0.00
Medicaid Reimbursement	235,827	68,620	29.10	275,000	96,892	35.23
Lease Proceeds	-	-	0.00	-	-	0.00
Rural Funding	412,671	103,168	0.00	393,562	393,562	0.00
Other	(267,814)	(393,666)	146.99	(195,036)	(395,324)	202.69
	21,905,920	4,579,703	20.91	22,467,990	5,036,734	22.42
<b>Expenditures</b>						
Instructional	10,531,586	3,158,925	29.99	11,223,096	3,372,589	30.05
Special Education	2,300,222	674,645	29.33	2,540,319	728,936	28.69
Co-Curricular	615,874	126,925	20.61	701,552	147,797	21.07
Support Services	1,179,635	330,627	28.03	1,344,414	350,292	26.06
Instr Staff	1,302,864	337,355	25.89	1,410,733	414,628	29.39
General Admin	786,755	224,662	28.56	749,249	300,934	40.16
School Admin	1,328,891	449,146	33.80	1,426,646	486,693	34.11
Business Svc	415,767	149,270	35.90	469,236	155,286	33.09
Oper & Maint	1,934,188	612,061	31.64	1,993,773	655,483	32.88
Student Transp	1,095,761	130,741	11.93	1,189,962	132,303	11.12
Central Support	298,113	37,659	12.63	254,346	39,883	15.68
Other Support	835,217	50,367	6.03	872,881	66,599	7.63
Facilities & Sites	1,265,141	145,359	11.49	1,391,374	958,202	68.87
	23,890,014	6,427,741	26.91	25,567,581	7,809,626	30.55

## Notes:

*\*Expenditures, Facilities & Sites: Includes annually appropriated capital lease purchase payments*

*\*Central Support includes E-rate reimbursement applied in July*

ADDENDUM A

General Fund Fund Balance Report

Fiscal YR 2019	7/31/2018	8/31/2018	9/30/2018	10/31/2018	11/30/2018	12/31/2018	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019
Beg Fund Bal	\$9,566,414	\$6,979,080	\$6,202,040	\$5,935,324	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575
- Restrictions	\$1,462,369				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
+ Revenues	\$625,659	\$1,253,679	\$1,746,569	\$1,410,827	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
- Expenditures	\$1,903,046	\$2,030,718	\$2,013,285	\$1,862,576	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
End Fund Bal	\$6,979,080	\$6,202,040	\$5,935,324	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575	\$5,483,575
% of annual budget	26%	24%	23%	22%	22%	22%	22%	22%	22%	22%	22%	22%

Fiscal YR 2017	7/31/2017	8/31/2017	9/30/2017	10/31/2017	11/30/2017	12/31/2017	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018
Beg Fund Bal	\$9,796,644	\$8,005,972	\$7,769,752	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,332	\$4,850,863	\$6,953,879	\$6,590,305	\$7,660,857
- Restrictions	\$943,754											
+ Revenues	\$578,747	\$1,306,253	\$1,397,262	\$1,297,441	\$1,339,886	\$1,083,904	\$1,439,617	\$1,356,580	\$3,859,933	\$1,322,429	\$3,151,487	\$3,160,398
- Expenditures	\$1,425,665	\$1,586,111	\$1,790,602	\$1,625,363	\$2,360,980	\$1,595,877	\$1,641,708	\$1,819,049	\$1,766,917	\$1,686,003	\$2,080,935	\$2,154,956
End Fund Bal	\$8,005,972	\$7,769,752	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,332	\$4,850,863	\$6,953,879	\$6,590,305	\$7,660,857	\$9,509,395
% of annual budget	23%	22%	21%	20%	18%	16%	16%	15%	20%	19%	22%	26%

Values may change as Adjusting Journal Entries are posted  
 On Fund Balance is actually calculated once at the end of the fiscal year. The 'End Fund Bal' provides an estimation of what the FB would be if the fiscal year ended at that time.  
 Beg Fund Bal' is tied to previous year's audited FB amount & includes Risk Management FB

ADDENDUM A

Investment Report FY 19

Revised: 11/9/18

Institution	Description	Earnings												
		July	August	September	October	November	December	January	February	March	April	May	June	July
ColoTrust	ColoTrust + General Fund	\$ 13,662.54	\$ 12,338.77	\$ 10,909.50	\$ 11,030.10									
ColoTrust	Bond Account	\$ -	\$ -	\$ -	\$ -									
VectraBank	Public Funds Money Market	\$ 73.66	\$ 71.37	\$ 71.38	\$ 108.24									
Vectra Wealth Advisors	Government & Agency Bonds, Money Market Funds	\$ 1,836.97	\$ 5,951.87	\$ (1,246.82)	\$ (2,356.14)									
<b>EARNINGS ON INVESTMENTS</b>		<b>\$ 15,573.17</b>	<b>\$ 18,362.01</b>	<b>\$ 9,734.06</b>	<b>\$ 8,782.20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,451.44</b>

Vectra Wealth Advisors statements arrive around the 15th of each month

## ADDENDUM B



## MEET & CONFER AGREEMENTS 2018-2019

Large Circle reached Consensus on all items below

### Language Items:

- Organizational Rights: In addition to the traditional means, the Organization will have the right to use WPSD email and electronic calendars for general communication to staff
- Expanding Definition of "Teacher:" Each licensed teacher and special service provider will be entitled to a continuous duty free lunch period
- Final Leave Compensation: Unused leave pay will be paid with the last contractual payout and retirement incentives will be paid  $\frac{1}{3}$  with the last contractual payout and the remainder will be paid in the month of July following the first year of retirement.

### Compensation Items:

- Certified Guest Teacher pay is increased to \$100 per day
- Classified Substitute pay will increase to \$11.10 per hour on 1/1/19
- All compensation cells were increased by 5% at the beginning of the 2018-2019 contract
- \$500 (per fte) One Time Pay occurred in September 2018
- Additional Compensation
  - Certified:
    - \$500 recurring salary will be added (per fte) to returning salaried staff. This increase will become part of each staff member's annual salary and will be distributed over the remainder of the contract in 2018-2019.
    - Classification Changes and Education Factors honored. These will increase annual salary and be distributed evenly among remaining contract periods this year.
    - 7/14 Incentives honored for those that qualify. These are also annual salary increases



**ADDENDUM B**

- Classified:
  - \$.31 per hour will be added to returning hourly staff members. This will be paid retroactively to the beginning of this year's contract and becomes part of each staff member's ongoing hourly wage.
  - Classified Remuneration & Longevity has been honored
  - 7/14 Incentives honored for those that qualify. These are also hourly wage increases.
- Classified Compensation Model
  - The Large Circle approved restructure of the Classified Salary Schedule
    - Effective November 2018:
      - A traditional Steps & Columns schedule no longer exists
      - The current hourly wage of all Classified hourly staff becomes each person's own 'cell.'
      - This cell provides the basis for future % increases or fixed \$ increases
      - Classified staff members hired this year or earlier will remain eligible for a modified 7/14 Incentive 'Step' process
      - Classified staff members hired this year or earlier will remain eligible for Longevity 'Steps.'
      - A new, simplified schedule is approved for posting & hiring
      - Building & Department administrators, with the Director of Human Resources, will review job descriptions and starting wages within the parameters of the new schedule on a case-by-case, hire-by-hire basis.
      - A Compensation Committee will be convened at least semi-annually to review cells, adjust outliers and work to ensure existing staff salaries are not surpassed by salaries of newly hired staff with comparable experience.